

Grand Traverse County Board of Public Works  
3848 Veterans Drive, Traverse City, MI 49684  
Garfield Township Hall

Thursday, September 10, 2020 9:00 a.m.

**REVISED -Meeting Agenda (WEBEX Meeting)**

Meeting Information

Meeting link: <https://grandtraversecounty-gys.my.webex.com/grandtraversecounty-gys.my/j.php?MTID=mb4f75bba48ffadf796f76643fa245439>

Meeting number: 132 624 9161

Password: 3sB74AfDkkQ (37274233 from phones and video systems)

Host key: 424192

More ways to join

Join by video system

Dial 1326249161@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-408-418-9388 United States Toll

Access code: 132 624 9161

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT-** Refer to Rules and Public Comment/Input

**APPROVAL OF AGENDA**

**REPORTS**

1. Jacobs's Monthly Operating Report ..... 1
2. Engineer of Record ..... 13
3. Shop Manager ..... 15
4. Director ..... 17
  - a. Finance Committee
5. Board Members

**CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. *If any item is not removed from the consent calendar, the following items are approved by a single Board action adopting the consent calendar with a MAJORITY ROLL CALL VOTE.*

1. Meeting Minutes of August 13, 2020 ..... 31

**ITEMS Approved by Staff**

2. DPW Budget Status & Budget Amendments ..... 43  
*(Claims and claims reports are available for review at any time upon request.)*

3. Jacobs’s – Monthly Operations Invoice (50,337.53) ..... 75

4. Wade Trim – Design Engineering – East Bay Pump Station #2 PO# 9416 (\$858.86) ..... 77

5. Gosling Czubak – Design Engineering – Acme Pump Station #1 PO# 86060 (\$755.00) ..... 79

**ITEMS TO BE PAID After Approval by Board**

6. Gourdie-Fraser (\$2,153.75) ..... 80

7. Olson, Bzdok & Howard, P.C.

8. City of Traverse City WWTP

9. City of Traverse City Water Supply

**ACTION REQUESTED-A Motion to approve the Consent Calendar with a Roll Call Vote**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

1. Fixed Asset Disposal Request Form ..... 83

2. Top Line Pay Request #4 (\$8,154) ..... 85

3. 2021 DPW Budgets

    a. Memo ..... 90

    b. DPW General ..... 100

    c. STF ..... 102

    d. Hoch Road ..... 107

    e. O&M Budgets ..... 109

**PUBLIC COMMENT** - Refer to Rules and Public Comment/Input

**NOTICES:** As listed

1. The next regular BPW Finance Committee Meeting will be held on October 7, 2020 at 1:00 p.m. in the Large Conference Room in the Public Services Building at 2650 LaFranier Road, unless required to be remote.
2. The next regular meeting of the Board of Public Works will be held on October 8, 2020 at 9:00 a.m. in the Meeting room at GARFIELD TOWNSHIP HALL, 3848 Veterans Drive, unless required to be remote.

**ADJOURNMENT**

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Link to website for agenda & packet  
[http://www.co.grand-traverse.mi.us/departments/public\\_works/Agenda\\_Packets.htm](http://www.co.grand-traverse.mi.us/departments/public_works/Agenda_Packets.htm)

You can find videos of the meetings at: <http://upnorthmedia.org/watchgovtv.asp?SDBFid=2365>

## **RULES AND PUBLIC COMMENT / INPUT**

1. All cell phones shall be switched to silent mode or turned off.
2. Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.
3. Any person shall be permitted to address a meeting of the Board of Public Works which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures:
  - A. Any person wishing to address the Board shall state his or her name and address.
  - B. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Board Member's questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed (3) minutes.
    - i. Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.
    - ii. Whenever a group wishes to address the Board, the Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15 minutes).

## **AUXILIARY AIDS AND SERVICES**

Grand Traverse County will provide reasonable auxiliary aids and services; such as, signers for the hearing impaired or audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon (48)forty-eight hours-notice to Grand Traverse County. Individuals with disabilities requiring auxiliary aids or services should contact the Grand Traverse County Department of Public Works at (231) 995-6039.

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