

GRAND TRAVERSE COUNTY
DEPARTMENT OF VETERANS AFFAIRS
Veterans Affairs Committee

Regular Meeting
January 28, 2021 @ 8:00 AM

Minutes

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE / CALL TO ORDER

PRESENT: Present: Art Eisner, Ron Hofmeister, Neal Horning, Bob Johnson,
Rachael Sherman, Steve Chowen, Chris Brutzman, Brad Saxton (Leelanau Rep)

EXCUSED: None

STAFF: GTC Director Michael Roof

GUESTS: None

CITIZENS WISHING TO ADDRESS THE COMMITTEE

None

ELECTION OF OFFICERS

Director Roof nominations for Chairman. Hofmeister nominated Art Eisner for Chairman. Nominations were requested two more times. None.
Art Eisner for Chairman Aye – 6 Nay – 0

Chairman Eisner requested nominations for Vice-Chairman. Eisner nominated Hofmeister for Vice-Chairman. Nominations were requested two more times. None.
Ron Hofmeister for Vice-Chairman Aye-6 Nay-0

Chairman Eisner requested nominations for Secretary. Hofmeister nominated Bob Johnson for Secretary. Nominations were requested two more times. None.
Bon Johnson for Secretary Aye-6 Nay-0

APPROVAL OF MINUTES

Minutes of December 17, 2020

Moved by Johnson, seconded by Sherman to approve the minutes listed above. Motion carried

FINANCIAL REPORTS

Michael gave update on FY 2020 financials.

Moved by Hofmeister, seconded by Horning to approve the financial report. Motion carried

DIRECTOR'S REPORT

Roof outlined details of the Annual Report.

Moved by Horning, seconded by Chowen to approve Annual Report. Motion carried

OLD BUSINESS

a. Financial Assistance Software (mCase)

Roof spoke to the contract provided by RedMane for mCase software. It is a cloud-based system that allows complete workflow of the financial assistance program, tracking and reporting of clients in one location. The total, fix and time boxed price of \$45,000 to complete the mCase solution and licensing, inclusive of implementation cost and 1 year subscription cost. 50% (\$22,500) shall be paid upon Project Start Date and the remaining 50% (\$22,500) paid upon completion of the project implementation (Go-live).

Moved by Brutzman to approve Redmane mCase software contract and purchase, seconded by Sherman. Motion carried

NEW BUSINESS

a. Staff Reclassification

Roof spoke about working with HR and union (FOP) to change job description and wages for those in the GTCDVA. This should be done being that staff are labeled Counselors and it is a general job description through other county departments.

Moved by Horning, Seconded by Hofmeister to approve Director Roof to seek reclassifying the staff of GTCDVA. Motion carried.

b. 2021 Meeting Dates

Moved by Horning to accept the 2021 meeting dates for the VA Committee, seconded by Hofmeister. Motion carried.

COMMUNITY INFORMATION

Eisner spoke about a couple veteran motorcycle rides in June.

ADJOURNMENT

*Moved by Horning, seconded by Sherman adjourn the meeting. Motion carried
Meeting adjourned at 9:08 am.*