

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
June 19, 2019

Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

An invocation was given by Pete Lathrop, WLJN Radio Host, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Ron Clous, Betsy Coffia, Bryce Hundley, Brad Jewett, Gordie LaPointe,
Addison Wheelock, Jr., and Rob Hentschel

APPROVAL OF MINUTES

Minutes of June 5, 2019 Regular Meeting

Moved by Clous, seconded by Hundley to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

Carol Shuckra
Rick Brown
Ann Rogers
Matthew Schoech
Tim Hinkley

APPROVAL OF AGENDA

Add: Website Contact Information under Commissioner Reports

Moved by Wheelock, seconded by Jewett to approve the agenda with the addition of Website Contact Information under Commissioner Reports. Motion carried.

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All Information identified on the Consent Calendar can be viewed in its entirety at

www.grandtraverse.org

A. RECEIVE AND FILE

1. Grand Traverse Conservation District Minutes of April 15, 2019
2. Department of Health and Human Services Minutes of April 23, 2019
3. Northwestern Regional Airport Commission Minutes of April 30, 2019
- *Removed from calendar*
4. Grand Traverse Conservation District – May 2019 Report
5. Grand Traverse County Treasurer 2018 Annual Report - *Removed from calendar*
6. Grand Traverse County Road Commission Monthly Report June 2019
- *Removed from calendar*
7. Expenditures Over \$5,000 (May 15 – June 7, 2019)

B. APPROVALS

1. Resolution 83-2019
Grand Traverse Sheriff's Office
Crime Lab Surplus Property
2. Resolution 84-2019
Human Resources
Employee Benefit Program Coordinator
3. Foreclosure Fund - Excess Proceeds - *Removed from calendar*
4. Updated Policies and Procedures - *Removed from calendar*
5. Resolution 85-2019
Finance Department
FY2019 Budget Amendments
6. Resolution 86-2019
Finance Department
May 2019 Claims Approval
7. Resolution 87-2019
Information Technology
Google GSuite and Google Apps Vault Renewal
(July 2019-2020)
8. 2019 Tax Rate Request (L-4029) - *Removed from calendar*

ACTION ON THE CONSENT CALENDAR

After the Chief Deputy County Clerk read the Consent Calendar for the record, the following items were removed:

A-3	Page 13	By Hundley
A-5	Page 29	By LaPointe
A-6	Page 42	By Jewett
B-3	Page 49	By LaPointe
B-4	Page 53	By Hundley
B-8	Page 98	By Wheelock

Moved by Jewett, seconded by Clous to approve the Consent Calendar minus items #A-3, A-5, A-6, B-3, B-4 and B-8.
Roll Call Vote: Yes 7

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM CONSENT CALENDAR

A-3 Northwestern Regional Airport Commission Minutes of April 30, 2019

Chairman Hentschel spoke on the proposed tree trimming at the cemetery due to line of sight.

Moved by Wheelock, seconded by Clous to request Kevin Klein, Cherry Capital Airport Director, to present at a Study Session a map with flight hazards/obstructions identified and proposed solutions. Motion carried.

Moved by Wheelock, seconded by Hundley to Receive and File Northwestern Regional Airport Commission Minutes of April 30, 2019. Motion carried.

A-5 Grand Traverse County Treasurer 2018 Annual Report

Heidi Scheppe, County Treasurer, explained about the Foreclosure Fund and the Principle Residence Exemption (PRE) Fund and answered Commissioners' questions.

Moved by Hundley, seconded by Jewett to Receive and File the Grand Traverse County Treasurer 2018 Annual Report. Motion carried.

A-6 Grand Traverse County Road Commission Monthly Report June 2019

Brad Kluczynski, Road Commission Manager, answered Commissioners' questions.

Moved by Jewett, seconded by Coffia to Receive and File the Grand Traverse County Road Commission Monthly Report June 2019. Motion carried.

B-3 Foreclosure Fund – Excess Proceeds

Heidi Scheppe, County Treasurer, answered Commissioners’ questions.

Resolution 88-2019

Treasurer
Foreclosure Fund

Moved by LaPointe, seconded by Wheelock to approve Resolution 88-2019. Motion carried.

B-4 Updated Policies and Procedures

Nate Alger, County Administrator, and Donna Kinsey, Human Resources Director, provided an overview of the updated policies and procedures, and answered Commissioners’ questions.

Moved by Hundley, seconded by Coffia to postpone the topic of Updated Policies and Procedures until the next regular meeting.

Roll Call Vote: Yes 4, No 3

Nays: Jewett, Clous, Hentschel

B-8 2019 Tax Rate Request (L-4029)

Resolution 89-2019

Equalization
2019 Tax Rate Request (L-4029)

Moved by Wheelock, seconded by Clous to approve Resolution 89-2019.

Roll Call Vote: Yes 7

DEPARTMENT ACTION ITEMS

a. Northern Lakes Community Mental Health

1) Economic Impact Report

Karl Kovacs, NLCMH Chief Executive Officer, reviewed the Economic Impact Report and answered Commissioners’ questions.

Moved by Hentschel, seconded by Jewett to direct staff to obtain a legal opinion regarding the process to modify the NLCMH enabling agreement between the Counties of Crawford, Grand Traverse, Leelanau, Missaukee, Roscommon and Wexford. Motion carried.

b. Commission on Aging

1) Reclassification of Assessment/Scheduling Specialist/Auditor Position

Cynthia Kienlen, Commission on Aging Director, reviewed the request for reclassification of Assessment/Scheduling Specialist/Auditor Position, and answered Commissioners’ questions.

Nate Alger, County Administrator, and Donna Kinsey, Human Resources Director, answered Commissioners’ questions.

Resolution 90-2019
 Commission on Aging
 Staffing Plan
 Assessment/Scheduling Specialist/Auditor Position

Moved by Coffia, seconded by Hundley to approve Resolution 90-2019.
 Roll Call Vote: Yes 7

Commissioners took a break at 9:42 a.m.
 Commissioners returned to regular session at 9:53 a.m.

c. Administration

1) Fireworks Request (Fife Lake and Boom Boom Club)

Nate Alger, County Administrator, reviewed requests received from the Fife Lake Chamber of Commerce and Traverse City Boom Boom Club for funds for their 4th of July Fireworks programs.

Kit Tholen, Deputy Civil Counsel, spoke on legal authority of the Board of Commissioners.

Moved by Wheelock, seconded by Hundley, to enter into a contract with Fife Lake Chamber of Commerce for \$1,000, and a contract with Traverse City Boom Boom Club for \$2,000 for the purpose of 4th of July Fireworks programs.

Roll Call Vote: Yes 3, No 4

Nays: Jewett, Clous, LaPointe, and Hentschel
 Motion failed.

d. Health Department

1) Annual Report – Office of the Medical Examiner (Dr. Joyce DeJong)

Dr. Joyce DeJong, Chief Medical Examiner, reviewed the Annual Report along with a PowerPoint presentation and answered Commissioners’ questions.

Wendy Hirschenberger, Health Officer, answered Commissioners’ questions.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. Support of Resolution Funding the Great Lakes Restoration Initiative

Commissioner Coffia reviewed her request for Support of Resolution Funding the Great Lakes Restoration Initiative.

Resolution 91-2019
 Funding the Great Lakes Restoration Initiative (GLRI)

Moved by Coffia, seconded by Wheelock to approve Resolution 91-2019.
 Roll Call Vote: Yes 7

- b. Request for Proposal for Non-Exclusive Welding and Fabrication Services**
Commissioner Wheelock indicated he will abstain from discussion and voting due to conflict of interest.

Chairman Hentschel provided background on the request for proposal for Non-Exclusive Welding and Fabrication Services and Attorney-Client Privileged communication.

Moved by Hentschel, seconded by Jewett to waive Attorney-Client Privilege on the memo provided by Civil Counsel.

Roll Call Vote: Yes 6, Abstain 1

Abstain: Wheelock

Moved by Hentschel, seconded by Jewett to instruct staff to proceed with Request for Proposal for Non-Exclusive Welding and Fabrication Services.

Roll Call Vote: Yes 6, Abstain 1

Abstain: Wheelock

- c. Cass Road Drain Discussion with Drain Commissioner**
Steve Largent, County Drain Commissioner, provided an update on the Cass Road Drain, background on the office of Drain Commissioner and answered Commissioners' questions.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

Ann Rogers

Meeting adjourned at 12:14 p.m.

Sarah B. Lutz, Chief Deputy County Clerk

Rob Hentschel, Chairman

APPROVED: _____
(Date) (Initials)