

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
July 3, 2019

Chairman Hentschel called the meeting to order at 8:01 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

An invocation was given by Chairman Hentschel, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Gordie LaPointe, Ron Clous, Addison Wheelock, Jr., Brad Jewett, Bryce Hundley, Betsy Coffia (8:06 a.m.) and Rob Hentschel

APPROVAL OF MINUTES

Minutes of June 19, 2019 Regular Meeting

Moved by Wheelock, seconded by Jewett to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

None

APPROVAL OF AGENDA

Moved by Hundley, seconded by Clous to approve the agenda as presented. Motion carried.

Commissioner Coffia arrived at 8:06 a.m.

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All Information identified on the Consent Calendar can be viewed in its entirety at

[www.grandtraverse.org](http://www.grandtraverse.org)

A. RECEIVE AND FILE

1. Airport Governance Advisory Committee meeting of April 30, 2019
2. Airport Governance Advisory Committee meeting of May 28, 2019
3. Airport Commission Regular meeting of May 28, 2019

B. APPROVALS

- 1. Resolution 92-2019  
Area Agency on Aging  
FY 2020-2022 Multi Year Plan
  - a) Area Agency on Aging Annual Report – Removed from calendar
- 2. Resolution 93-2019  
Sheriff’s Office  
Property Room Surplus
- 3. FY2019 Budget Amendments – Removed from calendar
- 4. Resolution 94-2019  
Boards and Committees  
Appointments and Board Term Changes
- 5. Resolution 95-2019  
Jail  
Cornerstone Detention Products Service and Supply Group  
Security Electronics System

ACTION ON THE CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following items were removed:

B-1-a	Page 113	By LaPointe
B-3	Page 118	By LaPointe

Moved by Jewett, seconded by Clous to approve the Consent Calendar minus items B-1-a and B-3.

Roll Call Vote: Yes 7

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM CONSENT CALENDAR

**B-1-a Area Agency on Aging Annual Report**

Cindy Kienlen, Commission on Aging Director, answered Commissioners’ questions.

Moved by LaPointe, seconded by Jewett to approve the Area Agency on Agency Annual Report. Motion carried.

**B-3 FY2019 Budget Amendments**

Dean Bott, Finance Director answered Commissioners’ questions.

Resolution 96-2019  
Finance Department  
FY2019 Budget Amendments

Moved by LaPointe, seconded by Hundley to approve Resolution 96-2019. Motion carried.

DEPARTMENT ACTION ITEMS

**a. Sheriff’s Office**

- 1) Community Police Officer Contract with Green Lake Township  
Tom Bensley, Sheriff, explained request and answered Commissioners’ questions.

Resolution 97-2019  
Sheriff’s Office  
Green Lake Township  
Community Police Officer

Moved by Wheelock, seconded by Clous to approve Resolution 97-2019.  
Motion carried.

**b. Administration and Finance**

- 1) Boardman River Flood Plain Mapping  
Dean Bott, Finance Director, explained request.

Resolution 98-2019  
Boardman River Dams  
AECOM  
Update FEMA Flood Insurance Maps and  
Conduct Flood Insurance Study

Moved by Wheelock, seconded by Clous to approve Resolution 98-2019. Motion carried.

UNFINISHED BUSINESS

**a. Human Resources**

- 1) Policies and Procedures  
Donna Kinsey, Human Resource Director, explained the updated policies and answered Commissioners’ questions.

Commissioner Coffia offered a friendly amendment to the resolution to include the number of free sessions allowed to each employee in the Employee Assistance Program Policy.

Commissioners discussed various other minor changes to some of the policies. Mrs. Kinsey will make the changes and bring those policies back to the board for approval.

Resolution 99-2019  
Policies and Procedures  
Updated

Moved by Clous, seconded by Hundley to approve Resolution 99-2019 with a Friendly Amendment by Coffia to include the number of free sessions allowed to each employee in the Employee Assistance Program Policy. Motion carried.

NEW BUSINESS

**a. Area Agency on Aging Appointment**

Commissioner Coffia indicated that she can no longer serve on the Area Agency on Aging due to a Conflict of Interest.

Chairman Hentschel recommended appointment of Heather Cerone as the County representative.

Moved by Hentschel, seconded by Clous to approve appointment of Heather Cerone to the Area Agency on Agency board. Motion carried.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**David Core**  
**Chris Cramer**

COMMISSIONER/DEPARTMENT REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES

**Northwestern Regional Airport Commission Governance Advisory Committee meeting schedule provided in packet.**

**BATA revised meeting schedule provided in packet.**

**July 17, 2019 regular meeting**

**July 24, 2019 study session – Airport Obstacle Avoidance Plan. Study session may also include discussion with the Downtown Development Authority.**

**August 18-20, 2019 – MAC Annual Conference**

CLOSED SESSION

None

Meeting adjourned at 9:23 a.m.

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Bonnie Scheele, County Clerk

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Rob Hentschel, Chairman

APPROVED: \_\_\_\_\_  
(Date)                      (Initials)