



**GRAND TRAVERSE COUNTY  
COMMISSION ON AGING**

520 W. FRONT STREET, SUITE B  
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## Advisory Board Minutes

Tuesday July 7, 2020

9:08 a.m.

COA Conference Room

**DRAFT:** 07/07/20

**APPROVED:** 8/4/20 As Amended

### Call to Order

The meeting was called to order via telephone conference at the Commission on Aging Offices, 520 West Front Street, Traverse City, MI., by Acting Chair, Meredith Goodrick.

Attendee Name	Title	Status	Arrived
Meredith Goodrick	Chair/Acting Chair	Present	
JC Bailey	Member	Present	
Joan Beery	Member	Excused	
Jim Carruthers	Member	Present	9:13 am
Tonya Cook	Member	Present	
Bryce Hundley	County Commissioner	Present	
Hettie Molvang	Member	Present	9:19 am
Ashley Ascione-Blakely	Member	Present	

**Staff Present:** Cyndie F., Office Coordinator

**Guests:** Nathan Alger, County Administrator  
Donna Kinsey, County HR Director  
Meredith Goodrick, Interim Director GTCOA

### ROLL CALL

Cyndie F. took roll call.

### MOTION TO APPOINT ACTING CHAIR

**Motion to appoint Meredith Goodrick as Acting Chair.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Hundley
<b>SECONDED:</b>	Ascione-Blakely
<b>AYES:</b>	Ascione-Blakely, Bailey, Cook, Hundley
<b>NAYS:</b>	None

**APPROVAL OF AGENDA**

**Motion to approve the Agenda.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Hundley
<b>SECONDED:</b>	Bailey
<b>AYES:</b>	Ascione-Blakely, Bailey, Cook, Hundley
<b>NAYS:</b>	None

**APPROVAL OF MINUTES**

**Motion to approve the Minutes of February 4, 2019 2020.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Hundley
<b>SECONDED:</b>	Bailey
<b>AYES:</b>	Ascione-Blakely, Bailey, Cook, Hundley
<b>NAYS:</b>	None

**INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT**

**SPECIAL ORDER OF BUSINESS**

**1. GTCOA Bylaws**

Carruthers 9:13am, late arrival due to staff email contact error for Carruthers. Molvang arrived 9:18 am.

Discussion on the changes requested and the need to provide those to the GTCOA and Board of Commissioners for approval. Dialog on the member terms section, and whether it is still required. Alger provided members term dates as: Molvang 12/20, Beery 12/20, Bailey 12/21, Carruthers 12/21, COA Staff 12/21, Hundley 12/21, Cook 12/22. Hundley proposed that the item could be changed to state as of July 7, 2020 advisory board members would be selected to serve three year terms. Molvang relayed that her understanding was that she would serve a 2 year term with the possibility of another year. Alger confirmed that members would be appointed or reappointed for three year terms after their initial term expiration.

Motion (to add to the current language) to state After July 7, 2020 all Advisory Board member terms shall be appointed or reappointed by the County Board of Commissioners on a three (3) year term basis.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Hundley
<b>SECONDED:</b>	Bailey
<b>AYES:</b>	Bailey, Carruthers, Cook, Hundley, Molvang, Ascione-Blakely
<b>NAYS:</b>	None

**2. Introduction of Meredith Goodrick, Interim Director**

Alger provided a brief explanation regarding the departure of the previous Director. He stated that the County’s Deputy Administrator, Chris Forsyth, is currently handling the day to day oversight of GTCOA, supervision and management. Alger relayed that his office spoke to several local agencies regarding an available person to provide interim oversight of the Commission on Aging (GTCOA) while a replacement could be found and that Goodrick’s highly recommended as someone who would be a good fit for GTCOA. Alger informed members that Goodrick’s commitment would be for a six (6) month period, and that she has expressed she would not be interest in keeping her service around that amount of time. Goodrick provided members with her employment background and noted she has had diverse responsibilities in administrative, hospice nursing, and case management. Discussion on the former Director’s departure and how members should handle questions from the public. Alger asked members to refer specific questions to himself in Administration.

**3. Selection of Chair**

Motion to appoint Meredith Goodrick as Chair of the Advisory Board of the Commission on Aging.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Carruthers
<b>SECONDED:</b>	Hundley
<b>AYES:</b>	Bailey, Carruthers, Cook, Hundley, Molvang, Ascione-Blakely
<b>NAYS:</b>	None

**4. Selection of Vice Chair**

Goodrick asked if there were volunteers for the position of Vice Chair. Question answered on what that would entail. Cook volunteered for the position.

Motion to appoint Tonya Cook as Vice Chair of the Advisory Board of the Commission on Aging.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Hundley
<b>SECONDED:</b>	Bailey
<b>AYES:</b>	Ascione-Blakely, Bailey, Carruthers, Cook, Goodrick, Hundley, Molvang
<b>NAYS:</b>	None

**OLD BUSINESS**

Carruthers relayed that he had a client contact him with a complaint regarding a BATA bus. He stated that he contacted the Deputy County Administrator and they spoke with the Director of BATA. He noted that the complaint was regarding the amount of Bags that can be brought on a bus, and possible confusion between the COAST Bus and a regular BATA bus. Carruthers asked that GTCOA staff clarify the differences between BATA buses with clients.

Alger relayed that he received an email from AAANM regarding someone who was possibly denied services, and asked that staff look into the matter and get back to him.

**NEW BUSINESS**

Hundley inquired as to how the selection of the permanent director would be accomplished. Alger relayed that process would be with County Administration. Alger informed members that they have laid out a plan for the interim director for review and analysis about how services are being provided i.e. what services may be overlapping, whether contracting out any services would be feasible, any improvements, staff needs, globally/regionally what other providers are doing, and how GTCOA might do things better. He noted that Administration just wants to make sure GTCOA is streamlined into providing services that are needed, and noted that they may need the board's involvement in that. Cook volunteered any help she could provide.

**GENERAL PUBLIC COMMENT** (3 minutes per person)

None

**ADJOURNMENT**

Motion to adjourn 9:50 am.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVED:</b>	Carruthers
<b>SECONDED:</b>	Hundley
<b>AYES:</b>	Ascione-Blakely, Bailey, Carruthers, Cook, Goodrick, Hundley, Molvang
<b>NAYS:</b>	None

Minutes available by contacting the Grand Traverse County Commission on Aging office by telephone at (231) 922-4688, and by mail at the following address: 520 West Front Street Suite B, Traverse City, MI 49684.

CF/cf  
Revised: